



PENNSYLVANIA CLASSIC FELICITA MOUNTAIN RESORT



2011 Beneficiary

August 1st through August 7th, 2011

The Golf Club at Felicita ~ Harrisburg, Pennsylvania

VOLUNTEER REGISTRATION FORM

NAME: _____

ADDRESS: _____

HOME PHONE: _____ CELL PHONE: _____

EMAIL ADDRESS: _____

*Email will be the primary form of communication

Shirt Size: Men's Women's XS S M L XL XXL XXXL

Please check the shift times you prefer to volunteer. Shifts last approximately 5-6 hours and are subject to change. Please let us know ASAP if you need to cancel or reschedule your shift.

NOTE: All starting times and shifts are subject to change due to weather and other factors.

Circle the position(s) you are interested in:

Week Day Positions include: Shuttle Drivers, Ice Distribution, Water & Trash, Marshall and Parking, Cart Recycling, Driving Range, Tournament Set Up, Assist with Golf Clinic, Players' Lounge, and Martini Party.

Monday, August 1st:

___ 12:30pm – 5:00pm
___ 4:30pm – Dark

Tuesday, August 2nd:

___ 6:30am – 12:00pm
___ 11:30am – 5:00pm
___ 4:30pm – Dark

Wednesday, August 3rd:

___ 6:30am – 12:00pm
___ 11:30am – 5:00pm
___ 5:00pm – Dark (Shuttle)

Thursday, August 4th:

___ 6:30am – 12:00pm
___ 10:00am – 2:30pm (Clinic)
___ 11:30am – 5:00pm
___ 4:30pm – Dark
___ 6:00pm – Dark (Martini Pty)

Circle the position(s) you are interested in:

Weekend Positions include: Cart Driver, Marshall, Spotter, Distance Recorder, Parking Lot Attendant, Main Gate, PDA Recorder, Real Time Recorder, Traffic Control, Shuttle Driver, Players' Lounge, VIP Lounge & Tent, Starter, Guest Starter, Operations, Ice/Water/Trash, Refreshment Tent, Greeters, Main Score Board, On Course Score Board, Scorers Table, Standard Bearer, and Ticket Sales. *Please see attached form for position definitions.*

Friday, August 5th:

___ 6:30am – 12:30pm
___ 11:30am – 5:00pm
___ 4:30pm – Dark

Saturday, August 6th:

___ 6:30am – 12:30pm
___ 11:30am – 5:00pm
___ 4:30pm – Dark

Sunday, August 7th:

___ 7:30am – 1:00pm
___ 11:30am – 5:00pm
___ 1:30pm – until finished

TRAINING DATES (select one):

Sunday, July 17th @ 4:30pm _____ Sunday July 24th @ 4:30pm _____

List any restrictions: _____

Please complete this form and send a check of \$25 made payable to Futures Tournament at Felicita to:

Wayne Geist – Volunteer Chairperson
115 Northwood Drive, Harrisburg, PA 17109-5533
Wayne.Geist@verizon.net

We will contact you once we receive your registration form.

Each volunteer receives a shirt (which is to be worn during the days you volunteer), hat or visor, food and drink, training, an after-tournament picnic and a round of golf at Felicita.

THANK YOU!

Tournament Position Definitions

Cart driver: Report to the proper cart assigned, making sure the players assigned are correct, report to first hole with/without golfers clubs, follow at a respectful distance, record strokes of each player, transfer scores to each PDA on course and clean cart when round is completed.

Marshall: Responsible for the gallery, traffic control and safety of all involved during the tournament. Control distracting noise from disturbing the game.

Spotters: Assist golfers in locating their ball by spotting the ball and preventing outside agencies from interfering with play.

Distance Recorders: Record the distance of each player teeing off from assigned holes and having the cart driver help in correctly assign the distance with correct golfer.

Parking Lot Attendant: Get the golfers, caddies, volunteers, VIP's and guests to properly park in assigned lots and with maximum occupancy.

Main gate: Positioned at the entrance to the course, you will be responsible for making sure only authorized golfers, caddies, volunteers and VIP guests enter the tournament parking lots. Instruct unauthorized personnel to turn and get to correct parking.

PDA Recorders: Receive a programmed hand held recording device from the tour and record the correct scoring strokes transferred to you by each cart driver.

Real Time Recorder: Enter into a laptop computer the scores and information transmitted to you via radio.

Traffic Control: Assist in traffic control at assigned points to reduce noise and not allow traffic from moving while golfers are playing their shots.

Shuttle Drivers: Two types: 1) shuttle drivers on course transfer players and caddies from hole #11 green to #12 tee and #18 green to #1 tee and #9 green to scoring table; 2) shuttle drivers that transfer golfers and caddies to and from the driving range and practice chipping green.

Player Lounge: Attending to and supplying food and drink, keeping room clean and assuring ladies room is clean and supplied.

VIP Lounge & Tent: Assignees will make sure only persons holding proper VIP tickets can enter the clubhouse and receive VIP benefits.

Starter: Assist guest starters with the proper papers, pronouncement of players' names and control activities on the tee.

Guest Starters: Professionals from local companies who will assist in getting the proper papers and announcing the golfers teeing off at the start of each round.

Operations: Assist in registering volunteers at the start of each shift, supply player, volunteer and VIP lounges, clean, wash and place carts, empty trash around clubhouse, assist LPGA tour personnel when required and any duties as assigned.

Ice / Water / Trash: Assist with the distribution of ice, water and drinks on and off the course when required, empty trash from the course as required. Must be knowledgeable and familiar with golf course.

Refreshment Tent: Assist course employees in serving refreshments to the public.

VIP Tent & Lounge Server: Assist course employees in serving food in VIP areas.

Ticket Sales: Sell tickets and redeem vouchers for tickets from pre-sale.

Greeters: Instruct the public on golf etiquette, locations of restrooms, food service, how to get around the course and answer any questions.

Main Score Board: Registers the scores of all players correctly on the main score board after the turn.

On Course Score Boards: Using a hand held device and a radio, register the scores of the tournament leaders after the first round.

Scorers Table: Verify score cards, check cards hole by hole and total score cards, check for two signatures and record scores on a summary sheet.

Standard Bearer: Carry a light weight standard with three names and total under par score. A pouch with numbers and a radio are supplied to the second person assisting the standard bearer. Required to walk 18 holes per round.

NOTE: The tournament will only stop in severe weather so bring an umbrella. You may also bring a folding chair (must be moved if ball is close) and a small cooler for food and drink.